

CYNGOR CYMUNED TREGOLWYN
COLWINSTON COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD AT COLWINSTON VILLAGE HALL HELD ON
MONDAY 16TH MAY 2022 AT 7:15PM

1. Attendance

Cllr E Lewis (Chair)
Cllr B Morris
Cllr C Hadley
Cllr T Wilson
Cllr G Jones
Cllr J Lloyd

Also present: Cllr, C Cave, K Protheroe (Clerk), and one member of the public.

Apologies: PCSO Angela Stone

2. Disclosure and confirmation of Declarations of Interest

None.

3. Public Session

There were no matters raised.

4. To receive the minutes of the Ordinary General meeting held on 20th April 2022

It was proposed by Cllr Lloyd that the minutes of the OGM should be accepted as a true record; this was seconded by Cllr Jones and agreed by all.

The Chair signed the minutes.

5. To consider any matters arising from those minutes not covered elsewhere in the agenda

There was one matter arising:

- Agenda Item 3: April 2022: The Clerk confirmed that he had written to the CE of the VOGC regarding the Council's Ukrainian refugees' strategy but had yet to receive a reply.

6. To consider Police matters

PCSO Angela Stone advised members that no reports of crime had been received by the Police since the April OGM.

The PCSO's report-back on two incidents previously raised by the Community Council would take place at the next meeting.

7. To consider Vale of Glamorgan Council (VOGC) matters

The Community Council thanked Cllr Cave for her report and noted its content.

Cllr Cave updated members on the result of the local elections.

8. Old Ford Project: Update

The members noted progress since the April 2022 OGM, in particular:

- The VOGC's Stronger Communities Team has approved and paid the Community Council's advance payment request of £10,000. Total grant now received equalled £17,469.
- Works to the well were now scheduled to commence in late May/early part of June 2022.
- Seed planting across the site has taken place.
- The willow trees ordered were not delivered as agreed and so planting cannot now take place until the autumn.
- Arrangements have been made for a tree surgeon to attend site to determine which trees need attention in the October 'tree-felling' season.
- The Chair noted that a second quote for the fencing to the site is required to satisfy the Stronger Communities Grant requirement.
- Cllr Morris reported the Project Group's progress. He outlined their request for a grant from the Community Council to assist with the formal establishment of the group. Cllr Hadley proposed a grant of £500 for this purpose; this was seconded by Cllr Morris and agreed by all.

9. Review of progress with other current projects

The main points of progress since the last meeting included:

- The Clerk confirmed that the Community Council's proposed relocation of the Welsh oaks at Ty Draw wood, following the removal of the Little Hill ash tree would require a further planning application to the VOGC.
- No reply had been received from the VOGC with regard to the requested update in respect of the adoption works at Heol Cae Pwll, or the replacement of the 'coffin' stie.
- St. David's School: the Clerk noted the continuing flooding problems being caused to a village resident by the school's new car park. The Community Council were aware of this problem and hoped that the work currently being carried out to the car park would alleviate it.

Action Point: The Clerk would advise the resident accordingly.

- Sycamore Tree Inn Defibrillator: Cllr Lloyd was asked to complete the registration of the defibrillator on the 'Circuit' website.

10. Year-end Management Accounts 2021/22

The Clerk presented the Management Accounts report. He noted that the Community Council's surplus had reduced from £10,296 to £1,338 during the year. This was primarily due to expenditure on the Old Ford Project of £14,739. However, the Clerk noted that at 31st March 2022 a grant payment for the Project of £7,469 was payable by the VOGC to the Community Council, which has subsequently been received. This has a positive effect on the surplus.

The Clerk noted that the Old Ford Project will remain a financial challenge in the year ahead, which is manageable with adherence to the budget cuts agreed.

The Community Council noted the report. It was proposed by Cllr Hadley that the Community Council approve the year-end management accounts for 2021/22. This was seconded by Cllr Morris and agreed by all.

11. To consider the Clerk's report including matters of a financial nature

The Community Council noted the Clerk's report.

The Clerk noted that the Community Council's cash at bank as of 29th March 2022 = £1,904.49. The bank statement reconciled to the Community Council's cashbook of that date. The bank statement reconciles to the Community Council's cashbook of that date. The Quarter 4/Year end reconciliation has been forward to Cllr Morris for his consideration. Following the year-end, the Community Council cash at bank had increased to £22,264.10 following the receipts noted below. Again the bank statement of 29th April 2022 reconciled to the 2022/23 cashbook.

It was proposed by Cllr Morris that the following payment should be approved:

16/05/2022	Information Commissioner - DP fee renewal	tbc	40.00
16/05/2022	HA Davies - Internal Audit fee	tbc	100.00
16/05/2022	South Wales Monuments Ltd	DFP	534.89

DFP = Digital Faster Payment

This was seconded by Cllr Jones and agreed by all.

The Clerk confirmed that the following receipt had been received at bank by the Community Council since the April meeting:

07/04/22: Stronger Communities Grant – first payment = £7,469.31
 11/04/22: Stronger Communities Grant Advance Payment = £10,000.00
 29/04/22: Precept (Payment 1) = £5,033.00

At its meeting on 21st March 2022 the Community Council approved the following payments in respect of the First Registration of Little Hill payable to HM Land Registry:

Cheque No. 255 = £30.00
Cheque No. 256 = £7.00

When compiling the Internal Audit 2021/22 file the Clerk noted that these payments had been omitted from the minutes. Therefore, retrospective approval is required at this meeting.

It was proposed by Cllr Morris to retrospectively approve the payments above. This was seconded by Cllr Hadley and agreed by all.

12. To consider any planning matters

Since the last OGM the Community Council has received one new application upon which Members were asked to comment:

Planning Application No. 2022/00487/FUL (HUD)
Location: Pantiles, Colwinston
Proposal: Demolition of existing outbuildings and construction of new outbuilding

The Community Council raised no objection.

Action Point: Clerk to advise VOGC.

13. To consider any correspondence and associated replies required

The Clerk advised that no correspondence report was required for this meeting. The Clerk explained that correspondence received is either referred to in the relevant reports or has been copied to members in the period prior to the meeting.

14. To receive any announcements from the Community Council's representatives

There were no new announcements.

15. To receive any announcements from Councillors

Cllr Lewis noted that report on the Youth Club forwarded recently to members by the Clerk. It was agreed to invite Conway Hawkins to the June OGM to discuss the Youth Club.

It was noted that the Community Council had received no applications in respect of the current co-option vacancy on the Council. As a result, the Community Council would now consider how best to fill the vacancy.

Cllr Wilson noted the new bench installed in the village by a community-minded resident and the corroded fittings of the old bench which are still in the ground. Cllr Jones will discuss this matter with the resident.

It was noted that overhanging hedgerows from a residential garden is obstructing the public highway and creating a potential health and safety risk.

Cllr Cave agreed to write to the VOGC to request they address this matter.

16. Date of next meeting

The next Ordinary General Meeting of the Community Council will be the on Monday 20th June 2022 at 7:00pm, at Colwinston Village Hall.

The meeting closed at 8:30PM.

SIGNED.....
CHAIRMAN, COLWINSTON COMMUNITY COUNCIL
DATE.....

SIGNED.....
CLERK, COLWINSTON COMMUNITY COUNCIL
DATE.....